

Minutes
Community Outreach Committee Meeting
December 11, 2019

1. Call to Order:

The December 11, 2019 meeting was called to order at 6:31 p.m. by Director Cortez. In attendance were:

- Committee members: Director Cortez and Director Zefferman
- Staff: Keith Van Der Maaten and Paula Riso
- Public members: None

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the November 12, 2019 Meeting:

On motion by Director Cortez, seconded by Director Zefferman, the minutes were unanimously approved.

4. Discuss the Addition of the Social Media Policy to the Board Procedures Manual:

Mr. Van Der Maaten introduced this item explaining that after this meeting, a redlined version of the Board Procedures Manual (BPM) will be provided to all Director's for discussion at the December 16th Board meeting. Mr. Van Der Maaten reviewed the proposed changes suggested by staff. The Committee members discussed the BPM and what can and should be changed. It was decided to bring the proposed changes to the Board meeting and discuss it further there.

5. Identify Agenda Items for the Next Committee Meeting:

The same items will be discussed and updated. The next meeting is scheduled for January 14th at 6:30 p.m.

6. Committee Member Comments:

No comments were made.

7. Adjournment:

Meeting adjourned at 7:16 p.m.